

**UTTLESFORD DISTRICT COUNCIL LOCAL HIGHWAYS PANEL  
MINUTES – 24 SEPTEMBER 2018 18:00  
COUNCIL OFFICES LONDON ROAD  
SAFFRON WALDEN**

<b>Chairman:</b>	Councillor S Walsh
<b>Panel Members:</b>	Councillor S Barker (Essex County Council and Uttlesford District Council). Councillors H Rolfe and G Sell (Uttlesford District Council).
<b>Also Present:</b>	B Barnes (Uttlesford Association of Local Councils) and Danielle Frost (Great Dunmow Town Council).
<b>Officers:</b>	Sonia Church (Highway Liaison Manager), B Ferguson (Democratic Services Officer) and R Long (Highways Liaison Officer).

Item		
<b>1.</b>	<b>Welcome and Introductions:</b>  The Chairman welcomed everyone to the meeting.	
<b>2.</b>	<b>Apologies and Declarations of Interest</b>  Apologies for absence were received from Councillors Gooding and Mills.  The Chairman proposed to appoint Councillor Rolfe as Councillor Mills' substitute. The Panel approved this appointment.	
<b>3.</b>	<b>Minutes of meeting held on 11 June 2018:</b>  The minutes of the UDC Highways Panel meeting held on the 11 June 2018 were approved as a correct record.	
<b>4.</b>	<b>Matters Arising from the Minutes of 18 September:</b>  The Highways Liaison Officer said Lisa Hinman was no longer the contact for NEPP and she would circulate the updated details shortly.	
<b>6.</b>	<b>Public Question Time</b>  Danielle Frost of Great Dunmow Town Council spoke on the proposed mini-roundabout realignment on the Rosemary Lane junction with North	

	<p>Street, Great Dunmow. The feasibility study had recommended not amending the alignment of the junction. She said something needed to be done to prevent speeding on this road and requested that further examination took place.</p> <p>The Highways Liaison Officer asked for this to be put in writing, with a specific request for Essex Highways to look at alternative speed reduction measures on Rosemary Lane.</p>	
<b>7.</b>	<p><b>Approved Works Programme</b></p> <p>The Highways Liaison Officer updated members on the approved Works Programme and highlighted the following schemes:</p> <p><b>1/2. Duck Street, Little Easton and The Street, High Easter – Speed limit request</b></p> <p>No objections had been received to the TROs and the schemes would be delivered by the in-house team in the near future.</p> <p><b>3. Bridleway 36 Clavering</b></p> <p>The scheme had been completed.</p> <p><b>20/22/23. Chelmsford Road, Barnston, Duck Street, Little Easton and The Street, High Easter.</b></p> <p>These schemes had been earmarked for installation by the direct delivery gang.</p> <p><b>16. B1051 Stansted Road, Stansted - Advanced weight limit signage</b></p> <p>The Highways Liaison Officer said the scheme would be completed before the end of the financial year. In response to a question from Councillor Sell, she said she could show him the design before installation begun.</p>	
<b>8.</b>	<p><b>Potential Schemes List</b></p> <p>The Highways Liaison Officer presented her report on potential schemes for 2018/19. Due to savings, she proposed adding three schemes to the Work Programme which had already been validated as feasible:</p> <ul style="list-style-type: none"> <li>• <b>4. Bullocks Lane, Hope End - no through road</b></li> <li>• <b>18. Willow Road, Great Dunmow – no through road sign</b></li> <li>• <b>27. Hatfield Forest approach - Advanced warning low bridge signage</b></li> </ul> <p>Members agreed and the three schemes were added to the Work Programme.</p>	
<b>9.</b>	<p><b>Highway Rangers</b></p> <p>The Highways Liaison Officer said the Highways Rangers had been busy carrying out refurbishment work on ‘finger post’ signage, benches and</p>	

	<p>pumps across the District. Many parishes had contacted the Rangers with potential work schemes and they now had a full schedule.</p> <p>The Chairman and the Panel agreed that pride in place was important and thanked the Rangers for their hard work.</p>	
<b>10.</b>	<p><b>Section 106 Schemes (For information)</b></p> <p>Members considered the Section 106 schemes for delivery in 2018-19.</p> <p>In response to a Member question, the Highways Liaison Officer said she would ascertain the source of funding for the Passenger Transport Improvement scheme in Takeley.</p> <p>Councillor Rolfe said it would be helpful if this list also contained reference to Section 106 monies which had yet to be allocated to potential schemes.</p> <p>The Highways Liaison Officer said she would capture this information in future.</p>	
<b>11.</b>	<p><b>Any other business</b></p> <p>Councillor Rolfe asked whether the Panel would be looking at cycle path schemes in the future.</p> <p>The Highways Liaison Officer said such schemes were a strategic consideration due to their high monetary value.</p> <p>The Highways Liaison Officer said she would continue to hold sessions at the Uttlesford District Council Offices on the first Thursday of the month. The next would occur in November and she would send an email to all UDC councillors reminding them of the session.</p>	
<b>12.</b>	<p><b>Date of next meeting:</b></p> <p>The next meeting would be held on 7 January at 6.00pm</p>	

**The meeting closed at 6.40pm**